Terms of Reference
ITC/CIC/07/2022

Title of assignment: International Consultant support on Trade Policy and Environment related activities

Duty Station: HQ Based

Start Date: 10 June 2022

End Date: 15 September 2022

Expected no. of days of work: 60 days

Division/Section: DMD/TFPB

Background

The International Trade Centre (ITC)'s "Conducive Policy and Regulatory Environment: Supporting Trade Negotiations and Policy Reform" project seeks to implement initiatives to support countries in their negotiations in multilateral, regional and bilateral agreements and implement commitments factoring in business and MSMEs’ perspectives; and make the policy and regulatory framework more conducive for business development. As part of the implementation strategy of this project, "Green and Sustainable Trade" has been identified as a focus area. This is due to the increasingly growing importance of green aspects within policies related to trade, investment, and industries. As a result, national trade policies as well as Free Trade Agreements (FTAs) have more and more environment related aspects incorporated into it. In view of a growing demand for technical assistance aimed at supporting and informing the formulation of trade/investment/industrial policies fostering the transition to green economy, and the ongoing discussion as to how trade policy measures and instruments can contribute to efforts to reduce greenhouse gas emissions, contribute to adaptation to climate change impacts, and support the role of supply chains to facilitate a more circular economy, ITC is hiring an International Expert whose duties and responsibilities are described below.

Description of Duties/Responsibilities

The expert will work under the direct supervision of ITC’s Senior Officer, Business and Trade Policy, within the Trade Facilitation of Policy and Business (TFPB) Section at ITC.

The expert will undertake the below tasks:

1. Regularly provide updates to ITC’s trade policy team on the global developments in relation to trade and investment policies/instruments envisaged/developed with a view to support the transition towards the green economy. This should be undertaken through developing briefs, reports, updates.
2. Contribute to the organisation of a series of webinars on Unpacking Trade/Investment policies supporting the transition to green economy with a view to assist developing countries prepare for trade negotiations and domestic trade/investment policy/regulatory reforms, and private sector to conduct advocacy on these issues.

These could be related to topics such as: i) Providing information on particular instruments of key trading partners aimed at addressing climate mitigation/adaptation and their impact on trade, ii) Exploring how trade negotiations and related instruments aimed at facilitating trade can contribute to foster sustainable value chains, iii) How sustainability is being mainstreamed in the (new proposals) unilateral trade related preferential scheme, or iv) AfCFTA and how to mainstream sustainable provisions in the ongoing negotiations.

In this regard, the consultant is required to:

a. Undertake research on the topic of the webinars and plan out the webinar sessions
b. Contribute to identifying and hiring the relevant global experts to undertake the webinars
c. Coordinate with the relevant teams at ITC to plan the media coverage and logistics of the sessions. This can include developing posters, twitter and Facebook posts and web stories.
d. Ensure maximum relevant reach out for the events
e. Host and moderate the webinar sessions if necessary

3. Develop further programmes/tools/tool kits/methodologies aimed at articulating how trade/investment policies and instruments are to be factored in the policy mix to foster the transition to the green economy and ensure sustainable value chains.

4. Prepare and contribute to requests such as development of speeches, speaking notes, summary points, PowerPoint presentations, briefing notes etc.

**Expected Outputs and Timeline**

**Activity 1** Provide updates to ITC’s trade policy team on the global developments in relation to trade and investment policies/instruments envisaged/developed with a view to support the transition towards the green economy.

**Output 1** Regular updates provided via reports/emails/meeting minutes

**Timeline 1** September 2022

**Activity 2** Contribute to the organisation of a series of webinars on Unpacking Trade/Investment policies supporting the transition to green economy with a view to assist developing countries prepare for trade negotiations and domestic trade/investment policy/regulatory reforms.

**Output 2** Webinars organised

**Timeline 2** September 2022

**Activity 3** Develop further programmes/tools/tool kits/methodologies

**Output 3** Concept notes submitted to ITC

**Timeline 3** September 2022

**Activity 4** Prepare and contribute to requests such as development of speeches, speaking notes, summary points. PowerPoint presentations, briefing notes etc

**Output 4** Written outputs submitted

**Timeline 4** September 2022
Duration:

60 w/d contract (with possibility of extension)

Travel:

The expert will be Geneva based and there will be no travel involved

Education

• Advanced degree (BA/BSC or other) in international trade/law, environmental policy/economics, sustainable development, or any other related fields

Experience

• At least 7 years of experience in developing/analysing trade policy, and/or trade related regulatory reforms
• Demonstrated experience in analysing the nexus between trade/investment policies/instruments and climate change mitigation/adaptation measures/policies
• Previous experience with the UN will be an asset

Language

• Excellent drafting skills and fluency in written and spoken English

To apply, please register your details on the ITC Consultants Roster and contact Mr. Jean-Sébastien Roure by e-mail roure@intracen.org with a copy of your CV notifying them of your interest and stating “Trade Policy Consultant” as the subject line.”