JOB OPENING

Date: 23 March 2020

The International Trade Centre is looking for a:

**P-3, Information Systems Officer**

Division of Enterprise and Institutions (DEI), Sustainable and Inclusive Value Chains (SIVC)

Geneva, Switzerland

ITC champions workforce diversity, inclusion and gender parity and considers all persons equally, including those with disabilities, without discrimination or prejudice of any kind. ITC also offers attractive flexible work arrangements to help promote a healthy work/life balance and to allow all staff members to express and develop their talents fully.

**Job Opening No.: ITC_JO/14/2020**

**Deadline for Application:** 06 April 2020 (midnight Geneva time)

**Entry date:** as soon as possible

**Duration of appointment:** One year, renewable

For information on the International Trade Centre please visit ITC’s website: [www.intracen.org](http://www.intracen.org)

**ORGANIZATIONAL SETTING**

The *Trade for Sustainable Development program* of ITC (T4SD) has been enhancing transparency and understanding of voluntary sustainability standards, codes of conduct and audit protocols (VSS) since 2009.

As part of ITC’s Sustainable and Inclusive Value Chains work, T4SD has developed a unique database of over 240 VSS, with information and knowledge provided via web-based platforms – global public goods – to a large range of beneficiaries including SMEs, brands and retailers, trade promotion organizations, policy-makers, non-governmental organizations and civil society organizations. This work springs from the premise that mitigating the risk of exclusion of exporters from global value chains is predicated on reversing the value chain status quo, where suppliers of large brands and manufacturers currently mostly bear the burden of costs of VSS compliance. This also includes costs of access to market information.

The T4SD database of VSS and its associated online and offline tools together form a basis of the many partnerships with industry platforms, NGOs, individual companies and other private or public partners. Such projects are aimed at driving harmonization and convergence of sustainability standards and bring small enterprises into global value chains. Most recently, T4SD has moved from the focus on mapping the VSS to providing well-rounded solutions for managing and communicating sustainability commitments within global value chains (via Sustainability Map – [www.sustainabilitymap.org](http://www.sustainabilitymap.org)). This is enabled thanks to a set of complementary and new generation web-based tools and advisory services provided to various actors in the value chain – be they producers of primary products, processors or manufacturers, brands or retailers, NGOs or policy-makers.

ITC job openings are available on [http://www.intracen.org/about/itc-careers/current-job-openings/](http://www.intracen.org/about/itc-careers/current-job-openings/)
RESPONSIBILITIES:

Under the direct supervision of the Head, T4SD and the overall guidance of the Chief, SIVC the incumbent

- Manages projects involving feasibility studies, systems analysis, design, development and implementation of new, moderately complex systems, and/or, participates as a member of a development team with responsibility for major components of the more complex systems.
- Develops detailed system and other functional specifications and user documentation for major systems.
- Provides specialized advice to users, analyzing users’ requirements and translating these into new applications; determines application systems integration and linkage issues.
- Maintains, upgrades or enhances existing user systems; troubleshoots and provides continuing user support, to include resolving difficult problems, advising on the use of new techniques, monitoring transactions to measure performance and continued effectiveness of assigned systems, etc.
- Develops and maintains computer programs that require integration of many interrelated systems and program elements; ensures appropriate data security and access controls considering both local and wide area issues.
- Organizes and performs unit and integrated testing, designing and utilizing test bases; assists users in acceptance testing.
- Develops training materials, operating and user manuals; trains staff in assigned systems.
- Develops disaster recovery plans and ensures appropriate planning and training of those responsible.
- Researches, analyzes and evaluates new technologies and makes recommendations for their deployment.
- Participates in writing reports and papers on systems-related topics, system requirements, information strategy, etc.
- Facilitates communications between ITSD and its clients for good client relations. Serves as coordinator in the development of Service Level Agreements (SLAs) between the client and ITSD, for either specific IT services or general technology support, including any charge back mechanisms.
- Handles all aspects of contract administration including establishment of service level agreements with vendors and chargeback policy for users.
- Provides guidance to, and may supervise, new/junior staff, consultants, etc.
- Performs other duties as required.

ELIGIBILITY CRITERIA

EDUCATION: Advanced university degree (Master’s degree or equivalent) in computer science, information systems, mathematics, statistics or related field.

Note: A first-level university degree in business administration, management, or a related field may be accepted with an additional two years of relevant professional work experience.
WORK EXPERIENCE: A minimum of five years of relevant experience in planning, design, development, implementation and maintenance of computer information systems or related area preferably to include SQL, PL/SQL development. Experience in team leading, the management of multiple projects in software development and familiarity with multiple technology platforms, patterns, methodologies and frameworks desirable.

LANGUAGES: Advanced knowledge of English is required.

REQUIRED KNOWLEDGE AND SKILLS:

- Oracle Database SQL Certified Expert.
- Proficient with MS Azure integration and building responsive web applications based on Angular
- JS framework and building microservices based on NodeJS.
- Ability to manage IT architectural planning process (Professional Scrum Master Certificate MANDATORY).

ITC’S VALUES are: Integrity, Professionalism, Respect for Diversity

ITC’S CORE COMPETENCIES are: Communication, Teamwork, Planning & Organizing, Accountability, Creativity, Client Orientation, Commitment to continuous learning, Technological awareness.

ITC’S MANAGERIAL COMPETENCIES are: Vision, Leadership, Empowering Others, Managing Performance, Building Trust, and Judgment/Decision making.

For further information on competency based interview please click here

CRITICAL JOB-SPECIFIC VALUES AND COMPETENCIES

Core Competencies

- Teamwork
- Planning & Organizing
- Creativity
- Client Orientation

For further information on the competency framework click here and for competency based interviews please click here

TERMS OF SERVICE

Appointments with ITC are service-limited to this organization. The conditions of service are governed by the United Nations Staff Rules and Regulations. This is a fixed term appointment.

INDICATIVE ANNUAL SALARY AT THE P-3 LEVEL

Annual Salary (net of tax)
Starting from 60,962 US$, with annual increments subject to performance.

Post Adjustment
In addition to the above annual salary a monthly post adjustment is paid. The rate as at March 2020 is 76.6 % of the monthly salary. This percentage is to be considered as indicative since variations may occur each month either upwards or downwards due to currency exchange rate fluctuations or inflation.

For further information please consult the International Civil Service Commission website: http://icsc.un.org
ADDITIONAL INFORMATION

For information on how to apply please click here.

Applicants will be contacted only if they are under serious consideration. Applications received after the deadline will not be accepted. Information on the status of a vacancy can be obtained at: http://www.intracen.org/jobs

Please note that candidates to this position may be considered for other ITC job openings subject to meeting the relevant eligibility and competency requirements.

ITC does not discriminate on the basis of gender, race, nationality, religion or other social criteria. ITC is fully committed to the implementation of the resolutions of the United Nations General Assembly for gender mainstreaming and applications from all qualified persons are equally welcome.

ITC only considers higher educational qualifications obtained from an institution accredited/recognized in the World Higher Education Database (WHED), a list updated by the International Association of Universities (IAU)/United Nations Educational, Scientific and Cultural Organization (UNESCO). The list can be accessed through the link: http://www.whed.net/. Some professional certificates may not appear in the WHED and will require individual review.